

2019 RMB Holiday Policy for Courier Service



Dear Valued RMB Client,

To assist with your annual planning, we would like to confirm our holiday operations arrangement for the 2019 year. In observance of some public holidays, our courier service will not be available on the dates shown below.

The general policy will be no RMB courier services on most major holidays. Because samples transported via RMB courier are processed for laboratory intake the morning after pick-up, our courier service will not be available on the business day immediately preceding those holidays when RMB labs are closed.

Upon request, RMB clients may have Spee-Dee Delivery Service “call tags” arranged for delivery on those days on which the RMB lab is open but no courier services are running. If you wish to utilize Spee-Dee Delivery for shipping samples to reach the lab on any of those dates, please call RMB two business days in advance of your sample date to request a call tag.

2019 Holiday Schedule: RMB Lab & Courier Services

<i>Date</i>	<i>Holiday</i>	<i>Day of Week</i>	<i>Lab Open No Courier Service</i>	<i>Lab Closed No Courier Service</i>
December 31, 2018	day before holiday	Monday	✓	
January 1, 2019	New Year's Day	Tuesday		✓
January 21, 2019	Martin Luther King Day	Monday	✓	
February 18, 2019	President's Day	Monday	✓	
May 27, 2019	Memorial Day	Monday		✓
July 3, 2019	day before holiday	Wednesday	✓	
July 4, 2019	Independence Day	Thursday		✓
September 2, 2019	Labor Day	Monday		✓
November 11, 2019	Veterans Day	Monday	✓	
November 27, 2019	day before holiday	Wednesday	✓	
November 28, 2019	Thanksgiving Day	Thursday		✓
December 24, 2019	Christmas Eve	Tuesday		✓
December 25, 2019	Christmas Day	Wednesday		✓
December 31, 2019	day before holiday	Tuesday	✓	
January 1, 2020	New Year's Day	Wednesday		✓

If you have questions regarding this general policy, or unique situations not shown in the chart, please contact our Courier Service Logistics Representative at 218-850-9626. The RMB holiday policy for lab and courier services is tailored to each specific calendar year and will be provided every December for the upcoming calendar year.

On behalf of everyone here at RMB, we are grateful for your support and sincerely hope that we all enjoy a prosperous 2019.